



Requisition Number: 150
Position: Access Control
Location: Las Cruces, NM
Travel Percentage: <10%
Type of Position: Contingent
Relocation Available: No
ITAR: US Citizen Required
Security Clearance: DoD Secret Clearance

About Our Company

Pugh Associates is a Woman and Veteran Owned Small Business, headquartered in St. Petersburg, Florida with field offices in Mount Laurel, New Jersey and Gautier, Mississippi, providing quality Technical and Programmatic Solutions to our Government and Industry customers. Our dedicated staff prides themselves as the Subject Matter Experts in Ship Design, System Engineering, Test & Evaluation, Combat Systems Alignment, Integrated Logistic Support and Combat System Simulation. Pugh Associates is a great place to work, and our team is inspired to provide our warfighters with the tools to defeat threats!

Functional Responsibilities

- Access control specialist is responsible for providing physical security through the management of personnel access to restricted areas and facilities.
- Monitors Access control systems, maintains appropriate automated and manual logs and computer databases, responsible for performing the above tasks and may perform other related duties as designated by the NSWC DET WS Work assignments include but are not limited to: Implementing, monitoring and operating access control systems. receives, responds and directs emergency personnel, ensures that unauthorized individuals are prevented from accessing the facility and safeguards against possible espionage, damage, theft and related threats.

Notes:

This is not a telework position
This position is located at a WSMR

Minimum Education and Experience:

- High School or GED.
- Minimum 1 year experience in physical security and access control.
- Knowledge of radio communications and Radio Systems; ability to rapidly relay information via radio.
- Automated Security Systems and Computer skills experience. Experience working with alarms.
- Writing skills; ability to write information in a computerized logging system in an efficient manner.

Required Skills and Certifications:

- DoD Secret Clearance or ability to obtain an Interim Secret Clearance within 90 days of signing the contingent hire offer letter
- As a condition of continued employment, you must maintain an active security clearance

Other required skills/experience:

- Your resume/cv accepted by our customer
- Proficient in MS Office Word, Outlook, Excel, Access, and Power Point
- Strong attention to detail with organizational and problem solving skills
- Ability to interface constructively with US Government and Industry teammates
- Excellent written, verbal, and interpersonal communication skills
- Ability to work independently and pro-actively in providing high quality services

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Submit your resume to dawn@pughassociates.com